**Emergency Contingency Plans**

In the event of an emergency closure, the following measures will be taken to ensure the safety of the children in our care, eg water leak, failed services, fallen tree, we would aim for limited disruption without involving risk to the well-being of individuals. Other events we would consider would involve an impact on the setting, children or families in our care eg allegations, community incident, major road traffic incident etc

Children and staff would be moved to the local school temporarily (Staplegrove Primary School) if required.

If we were unable or it was unnecessary to evacuate the setting, we would secure ourselves inside the building and alert the relevant authorities, following any advice given thereafter.

Parent/carers would be contacted by telephone and if safe to do so requested to collect their child from the setting.

Parent/carers are regularly asked to inform us if they change emergency contact telephone numbers.

Any incident would be recorded according to our procedures.

If longer closure than one day was foreseeable, we would follow our emergency closure procedure.

See attached Emergency Plan

Updated and implemented Autumn Term 2023 – reviewed regularly and the procedure monitored and evaluated



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